

INSTITUTE OF CHRIST THE KING SOVEREIGN PRIEST
CODE OF CONDUCT REPORT FORM - NEVADA

Nevada law requires all individuals at least 16 years of age to report all known or reasonably believed violent or sexual offenses against children age 12 or younger. In addition, Mandatory Reporters who know or have reasonable cause to believe that a child has been abused or neglected (even if not by a violent or sexual offense) must report such suspicions. (For information about *who* is a Mandatory Reporter under Nevada law, see <https://www.childwelfare.gov/resources/mandatory-reporting-child-abuse-and-neglect-nevada/>). Required reports must be made as soon as reasonably practicable but no later than 24 hours after the person knows or has reasonable cause to believe a reportable offense has occurred. Make the report by calling **9-1-1** or, if the child is not in immediate danger, call the Washoe County Child Abuse Hotline: **833-900-SAFE (7233)**.

Also, the Diocese of Reno requires all individuals (not just Mandatory Reporters) to report sexual abuse of minors by a priest, deacon or religious, or by any employee or volunteer in the Diocese of Reno. **After calling the Child Abuse Hotline (above), report to the Diocese's Victim Assistance Coordinator at 844-669-8911.**

In addition, the Institute's Code of Conduct requires *all* members, staff and volunteers to report *all* behaviors that raise concerns or violate its Code of Conduct (*even if* the behavior or suspected behavior does not rise to the level of a "violent or sexual offense" under Nevada law, and *even if* the member, staff, or volunteer is not a Mandatory Reporter under Nevada law). This internal report should be made to the local superior or, if the superior himself is the subject of concern, to the Institute's provincial superior in Chicago.

TO THE EXTENT ALLOWED BY LAW, all reporting will be kept in strict confidence, so as to protect the rights of the one who reports the concern, the potential victim, and the potential accused.

Submit this form to the Rector of the Oratory of St. Joseph or, if necessary, to the Institute's Provincial Superior in Chicago.

For further information, contact:

Rev. Canon Jean Marie Moreau
Rector
Oratory of St. Joseph
5450 Equity Ave.
Reno, NV 89502
775-800-1410

Canon Matthew Talarico
Provincial Superior, USA
Chicago, IL
(773) 363-7409

**Institute of Christ the King Sovereign Priest
Code of Conduct Internal Report Form**

This form is to be used to report incidents to the Institute, even those NOT required to be reported to civil authorities or the diocese but that are, nonetheless, a perceived violation of the Institute's Code of Conduct.

Did you call law enforcement or the State Hotline and make a Report?

___ Yes ___ No.

Did you call the Victim Assistance Coordinator at the Diocese of Reno?

___ Yes ___ No.

This form should be used to report concerns reported above, as well as any potential violation of the Institute's Code of Conduct, including:

- Sexual Misconduct
- Respect for Personal Living Spaces
- Use of Social Media
- Photograph and Video Use
- Gifts and Loans
- Drug and Alcohol Abuse

Name: _____

Role with the Institute: _____

Name of Institute Apostolate: _____

Describe the behavior that concerns you, including the circumstances, names, date and place of alleged incident(s) *(use additional pages as necessary)*:

Signed _____
Member/Staff/Volunteer

Date: _____

Signed _____
Superior

Date: _____